

# CAREER DEVELOPMENT EVENTS HANDBOOK

2020 - 2021



## **PURPOSE**

Ohio Family Career and Community Leaders of America (FCCLA), Career Development Events (CDE's)/(nationals STARS Events) are educational activities that are organized and conducted by the Ohio Department Education, Office of Career Technical Education and Family and Consumer Sciences (FCS). CDE's are designed to assess student competence and technical skills as detailed in the Family and Consumer Sciences, Hospitality and Tourism, Education and Training, Human Services and Visual Arts and design Career Field Content Standards.

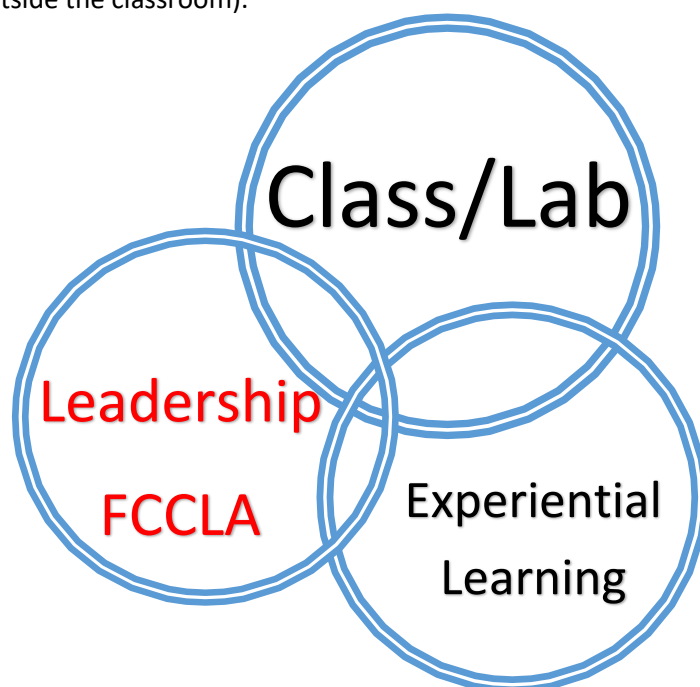
Career Development Events are the motivating force that stimulates career interests and personal development of middle school and high school students enrolled in Family and Consumer Sciences or related career field programs/course(s). CDE's information provides proficiency and achievement through project-based learning. Each event has the following component:

- Career Preparation Skills
- Character Development
- Creative and Critical Thinking
- Interpersonal Communication
- Leadership Skills
- Practical Knowledge



## **INTRA-CURRICULAR OPPORTUNITIES**

Family and Consumer Sciences program education uses a three-circle model of instruction. Curriculum topics include personal financial literacy, career education, family dynamics, child development, foods and nutrition, health and personal wellness, fashion and textiles, interior design, hospitality, and consumerism. The components include Classroom/Laboratory instruction (contextual learning) leadership development for students and advisers, and experiential learning (supervised learning experiences outside the classroom).



## **CAREER DEVELOPMENT EVENTS (CDE's)**

(See Appendix for a complete list of Career Development Events)

CDE's are competitive events in which members are recognized for proficiency and achievement in chapter and individual projects, leadership skills, career preparation and offer individual skill development and application of learning through the following activities:

- Cooperative – teams work to accomplish specific goals
- Individualized – an individual member works alone to accomplish specific goals
- Competitive – individual or team performance is measured by an established set of criteria

Individual events evaluate one members' performance and team events evaluate members or chapter performance as one entry. Team events may have up to three members from the same chapter. CDE's promote the FCCLA Mission *"to focus the multiple roles of a family member, wage earner, and community leader"*. CDE's are developed with state and national purposes in mind. The events have a focus on career preparation or professional skills that will better prepare students for life after high school.

The Ohio Department of Education, Office of Career Technical Education partners with post-secondary educators, business, and industry to develop content specific state level events. National FCCLA convenes a national committee Competitive Events Advisory Team comprised of chapter advisers, state advisers, members, and national staff to develop competitive events. To date Ohio has nine events added to the thirty-one national events.

***COVID-19 school building closures during the 2021-2022 school year impacted the ability of members to compete at the regional and state level through the traditional model of in person competitions.***

For the school year 2020 – 2021 each state and national event has been revised to meet a virtual delivery model. The components of each event will consist of:

- either an electronic portfolio/display/demonstration
- electronic presentation or virtual interview
- online test

Career Development Event rules and rubrics can be found on the National FCCLA Portal.

## **LEVELS**

All CDE's categories are based on grade levels. If a member of a team, the student will compete at the highest level of the teams' members. Some events have a content specified requirement or other eligibility criteria. Competitive Events levels are:

- Level One – members through grade 8
- Level Two – members grade 9 – 10
- Level Three – members grade 11 -12

## **DRESS CODE**

Members dress should contribute to the positive, professional image of FCCLA. Follow the event specifications for dress and wear appropriate clothing for the nature of the presentation. Unless otherwise specified, appropriate clothing in events which do not allow costumes includes professional attire (any appropriate color) or the official FCCLA blazer/uniform. Students may select attire that best fits the gender with which they identify. This is a personal choice as long as the FCCLA guidelines are followed.

### **FCCLA Official Dress** (*Board adopted February 2016 and effective April 2019*)

- FCCLA Red Blazer is encouraged
- Red, black, or white polo or professional white shirt (long or short sleeves)
- Black bottoms (slacks, skirt, sheath dress)
- Shoes (black preferred)
- Jeans, t-shirts, athletic wear are NOT acceptable

**Costume** – Clothing worn by someone who is trying to look like or portray a different person or thing, often related to a specific presentation or project theme.

### **Professional Chef Attire** (*Board adopted February 2016 and effective February 2016*)

**Regionals:** All school identification must be covered

- Chef Coat (any color)
- Chef Apron (any color)
- Chef Hat (any color)
- Industry pants or commercial uniform
- Closed-toe, low heel kitchen shoes with non-slip soles.

**State:**

- White Chef Coat with FCCLA emblem
- White Chef Hat with FCCLA emblem
- White Chef Apron with FCCLA emblem
- Industry Pants
- Closed-toe, low heel kitchen shoes with non-slip soles

## **ACCOMMODATIONS**

FCCLA members with disabilities, as properly identified by a professional team, (i.e. IEP team, Section 504 coordinator, certified psychologist, physician) will be reasonably accommodated in state events. Participants who require accommodations in an event should complete the Accommodations Request Form found on the Ohio FCCLA website([www.ohiofccla.org](http://www.ohiofccla.org)) Career Development Events tab at least thirty (30) days prior to the scheduled event. State staff will contact the adviser to determine the best process for the participant, if granted.

## **LOCATION AND DATES**

Ohio FCCLA state staff will determine dates and host sites for regional and state competitive events. Host sites for regionals will be on a two-year rotation cycle. There will separate culinary host sites for regionals and state.

### **GENERAL INFORMATION**

1. All CDE project must be completed in the one-year span beginning July 1 and ending June 30.
2. Chapters are allowed one entry into any event per level.
3. All competitors must be affiliated the date of the competitive event.
4. Projects entered in any event may be included in the Chapter in Review Display/Portfolio.
5. Members are to maintain a professional attitude and appearance during the CDE events.
6. Members are responsible for their own event materials. Any items left behind are not the responsibility of Ohio FCCLA or the regional host site and will be discarded.
7. Spectators are not allowed to observe any portion of any CDE. Videotaping and/or audio recording during the competition is prohibited.
8. Media, special guests of Ohio FCCLA, business and industry partners may be escorted into competition events with prior approval with State Staff.

### **COMPETITOR QUALIFICATIONS**

1. Members must be an affiliated middle or high school member currently or previously enrolled in Ohio Department of education, Office of Career Technical education approved family and consumer sciences or related career field course(s).
2. Members may only represent the school where they are currently enrolled.
3. Members can compete in one team and one individual event.
4. Career Field members may additionally compete in one team and one individual Ohio event.
5. Members must sign the **\*Ohio FCCLA Program and Event Release of Liability and Consent Form** annually.
6. It is a local decision if a member of a team is absent at the regional level and the team advances to state if that member can compete.

### **REGISTRATION INFORMATION**

1. Chapters must have a paid affiliation before registering for CDE's.
2. Registrations opens November 15 and closes December 15.
3. Once registration is submitted the invoice is final.
4. **No refunds** will be issued for cancelled CDE events.
5. Advisers must sign the **\*Annual Teacher Acknowledgement and Certification** Form before registering.
6. Chapters who miss the deadline must call the state office to request a late submission.
7. **Late Fee (Board adopted February 2016) A \$50.00 late fee, in addition to the event fees, will be charged upon approval by State Staff. The late fee will increase by \$50.00 each week thereafter with no submissions granted after January 15.**

**\*Ohio FCCLA Program and Event Release of liability and Consent Form:** Adviser(s) must obtain a signed consent form from each member annually and carry it with them at any sanctioned Ohio FCCLA event.

**\*Annual Teacher Acknowledgement and Certification of Compliance:** Upon registering for Regional Career Development Events this form must be electronically signed before moving forward.

## **CHAPTER ADVISER EXPECTATIONS**

Chapter advisers serve an important role in providing essential information about curriculum, career technical education and FCCLA content. It is essential that advisers serve in leadership roles as well as a volunteer role. With competitive events the Department of Education and state office expect advisers to help facilitate these competitions in the role of subject matter experts as an event lead/assistant lead or evaluator to ensure all members have a positive competitive event experience. Professional decorum in evaluating members, working with other advisers and state staff is expected at all times. Advisers will not be assigned to an event level that their chapter is participating.

## **REGIONAL RECOGNITION**

Each regional host site will provide a location for an Awards Sessions. Once the tally room has verified the scores and an event at all level is completed the Awards Sessions will begin. Members will receive a gold, silver, or bronze medal to correspond with their score. A certification of participation will be post on the Ohio FCCLA website. Advisers will receive rubrics and corresponding ranking seals for all participants at the completion of the day. No rubrics will be mailed.

## **STATE QUALIFIERS**

State Qualifiers will be announced ten (10) business days following the last regional event. A rating of 75 or above must be received in order to be considered as a state qualifier candidate. The top ten (10) in each level per event will move on to state competition. Every effort will be given to all regions to have representation at the state level. Once State Qualifiers have been posted they are final.

## **STATE RECOGNITION**

During State Leadership Conference a Recognition Session will be held. Gold recipients will be announced following the end of the Business Meeting. An assigned seating chart for the Recognition Session will be provided to assist members to the appropriate seating section for stage recognition. All recipients must be in official dress (*Board policy adopted February 2016*) Culinary members may be in the official Ohio Culinary uniform. For members who choose not to comply with the Ohio FCCLA dress code policy will not have the opportunity to be recognized on stage.

Gold ratings will receive a medal and the top three scores in each level per event will receive a trophy. The top two awards would be considered National Qualifier candidates. There will be no medals for silver and bronze ratings. Advisers can pick up rubrics at the end of the Closing Session of State leadership Conference. All scores are verified by the Tally Room and are final. Tie breakers will follow National policy. No rubrics will be mailed.

## **NATIONAL QUALIFIERS**

Ohio FCCLA has the expectation that the top two winners in each level per event will be considered a National Qualifier candidate with the exception of Culinary Team and Pastry Tray which will be the top winner. All candidates must score an 80 or above to be announced as a National Qualifier. Members may only participate in one event at Nationals following National policy.

Should a member earn the right to advance to Nationals in two events they must chose which event. For any reason, the top two National Qualifiers are unable to advance to Nationals state staff will contact the member/chapter with the next highest scores meeting all other qualifications.

The list of National Qualifiers will be posted seven (7) business days after State Leadership Conference and be declared official. Advisers of National Qualifiers are expected to serve in a volunteer capacity at Nationals.

#### **VIOLATIONS OF GENERAL RULES**

Violations of any general rules may be grounds for FCCLA State Staff to disqualify participants in an event.

#### **INCLEMENT WEATHER POLICY**

If inclement weather, emergency, or unforeseen situations are affecting the area or region of an FCCLA Career Development Events competition, a decision may be made to delay, cancel, or utilize the ***Virtual Components*** of each Career Development Events. These decisions are made after consulting the national weather service, local weather, or public health orders. The safety of our students, advisers, and partners is our first and foremost priority.

If a Level 2 or Level 3 snow emergency, or a Public Health Alert System level in the host location of a CDE's event, the event will be cancelled. However, should one or more of these factors are present the FCCLA State Staff will contact the appropriate experts to assess potential hazards and consider options for amending event start or participation schedules to facilitate safer travels, event adjustments or cancellation.

Advisers will be notified by email, and/or telephone of any cancellations or delays as soon as possible after the decision has been made. If such conditions develop during the night and warrant a delay or cancellation after early morning travel has begun, every attempt will be made to notify advisers through personal calls, local media outlets, social media, and alerting state law enforcement.



# CAREER DEVELOPMENT EVENT AT-A-GLANCE



EVENT	INDIVIDUAL	TEAM	LEVEL 1	LEVEL 2	LEVEL 3
CAREER INVESTIGATION	X	X	X	X	X
CHAPTER IN REVIEW DISPLAY		X	X	X	X
CHAPTER IN REVIEW PORTFOLIO		X	X	X	X
CHAPTER SERVICE PROJECT DISPLAY		X	X	X	X
CHAPTER SERVICE PROJECT PORTFOLIO		X	X	X	X
CULINARY MATH MANAGEMENT	X	X			X
CULINARY TEAM (CULINARY ARTS)		X			X
CURRICULUM UNIT DEVELOPMENT	X				X
DECORATED CAKE	X				X
EARLY CHILDHOOD EDUCATION	X				X
ENTREPRENUERSHIP	X	X	X	X	X
EVENT MANAGEMENT	X	X	X	X	X
FASHION CONSTRUCTION	X			X	X
FASHION DESIGN	X	X			X
FOCUS ON CHILDREN	X	X	X	X	X
FOOD INNOVATION	X	X	X	X	X
GARDE MANGER	X				X
HOSPITALITY TOURISM & RECREATION	X	X			X
IMTERIOR DESIGN	X	X			X
INTERPERSONAL COMMUNICATION	X	X	X	X	X
JOB INTERVIEW	X			X	
LANGUAGE AND LITERACY	X			X	
LESSON PREPARATION TEAM	X			X	
LEADERSHIP	X			X	
NATIONAL PROGRAM IN ACTION	X	X	X	X	X
NUTRITION AND WELLNESS	X	X	X	X	X
OBSERVATION AND ASSESSMENT	X				X
PARLIAMENTARY PROCEDURE		X	X	X	X
PASTRY TRAY (BAKING AND PASTRY)	X				X
PRODUCT DEVELOPMENT		X			X
PROFESSIONAL DEVELOPMENT	X	X	X	X	X
PROMOTE AND PUBLICIZE FCCLA!	X	X	X	X	X
PUBLIC POLICY ADVOCATE	X	X	X	X	X
REPURPOSE AND REDESIGN	X	X	X	X	X
SPORTS NUTRITION	X	X	X	X	X
SUSTAINABILITY CHALLENGE	X	X	X	X	X
TEACH AND TRAIN	X	X	X	X	X